

# PARTNER SELF-ASSESSMENT REPORT<sup>1</sup>

Project title	Development of master curricula for natural disasters risk management in Western Balkan countries
Project acronym	NatRisk
Project reference number	573806-EPP-1-2016-1-RS-EPPKA2-CBHE-JP
Coordinator	University of Nis
Project start date	October 15, 2016
Project duration	36 months

Partner name	University of Nis
Acronym	UNI
Contact person	Milan Gocić

Project number: 573806-EPP-1-2016-1-RS-EPPKA2-CBHE-JP

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<sup>1</sup> This report concerns quality issues of NatRisk project. The contact person from each partner institution should complete this form annually, in consultation with the members of the partner institution project team, and submit the report by email to [s.priest@mdx.ac.uk](mailto:s.priest@mdx.ac.uk) and [natriskuni@gmail.com](mailto:natriskuni@gmail.com) by and September 30th each year. The reports will be reviewed by the Quality Assurance Committee and a short report will be prepared and submitted to the Project Management Committee.

## 1. Partner contributions

Please describe shortly your contribution to the project within each of activities defined by LFM and comment if necessary. If it is not foreseen to take part in some of activities, please mark it with n/a. If some activity has not started yet, please indicate that. If your team didn't accomplish some task, please give the reasons.

Activities - LFM code	Achieved to date	Comment
1.1 Identification of natural disasters to be managed in WB	08 March 2017	Joint report on natural disasters in Serbia and final Report on natural disasters in WB created
1.2 Introduction with established practices in EU countries for NDRM	10 March 2017	Final Report on established practices in EU countries for natural disaster risk management (NDRM) created
1.3 Workshop on master curricula best practices in EU countries	20 April 2017	Catalogue of competencies created
2.1 Development of aims, specific competencies and learning outcomes of master curricula in WB HEIs	10 August 2017	Catologue of courses prepared
2.2 Development of courses content and syllabi	10 December 2017	Courses content and syllabus created
2.3 Training of teaching staff for innovative teaching methods	2017	UNI's members participated at 6 trainings organized by EU partners
2.5 Harmonization of teaching environment with EU best practices and purchasing of laboratory equipment and literature	July 2017	Tender call launched, equipment, software and literature purchased and activated
3.1 Surveillance of citizens' and public sector awareness	14 April 2017	Survey of citizens' and public sector awareness created

regarding natural disasters		
3.2 Study visits and analysis of courses best practices in EU countries	2017	UNI's members participated at 6 study visits organized by EU partners
3.3 Development of trainings' content corresponding educational materials and selection of teaching staff	February 2018	Material created and teaching staff selected
4.4 Implementation of trainings for citizens and public sector	May 2018	First training for citizens and public sector organized on 10-11 May 2018 with participation of 32 participants
4.6 Self-evaluation of trainings for citizens and public sector	May 2018	First self-evaluation report created
5.1 Regular Quality Assurance Committee meetings	2017-2019	UNI's members were part of QAC meetings (7 April 2017, 19 September 2017, 8 March 2018)
5.2 Development of the quality control plan	21 February 2017 (first version)	Quality Control Plan created and updated
5.5 Inter-project coaching	07 March 2018	Inter-project coaching meeting organized
6.1 Creation of the dissemination plan for the project	04 March 2017 (first version)	Dissemination Plan created and updated
6.2 Development and maintenance of project website and creation of promotional materials and campaigns		Website and promotional material created
6.4 Promotional activity for trainings	February-May 2018	Promotional activity for trainings organized

7.1 Creation of sustainability plan	18 February 2017 (first version)	Academic Sustainability Plan and Financial Sustainability Plan created and updated
7.2 Accreditation of master curricula	April 2018	Accreditation material prepared
8.1 Kick-off meeting	15-16 December 2016	Kick-off meeting organized
8.2 Regular Steering Committee and Project Management meetings		SC and PMC meetings organized, reports created
8.3 Development of guidelines on the project management and reporting	14 January 2017 (first version)	Guidelines on the project management and reporting created and updated
8.4 Day-to-day coordination of project activities	2016-2019	UNI's team members actively involved into day-to-day communication with the project partners
8.5 Submission of interim and final reports	April 2018	Interim report written and submitted

## 2. Changes

Please indicate any changes in project realisation from the partner institution during the report period and comment on any likely impact on the project and suggest remedial actions

Changes to the planned contributions to the project	Likely implication for WP activities and suggested actions	Date of notification to NatRisk coordinator

### 3. Financial matters

Please indicate amounts of received instalments, expenditure within budget lines, and status of financial reporting on NatRisk management platform. Please comment any variation in the expected pattern of spending. This report will be considered in conjunction with the Financial Table on the NatRisk Management Platform.

Received	No. of the instalment	Amount	Date	Comment
	1.	53,569.00	16 November 2016	
	2.	71,200.00		Purchasing equipment
	3.	57,495.50	October 2017	
	4.	72,905.80	July 2018	
Spent		Spent from Erasmus+ grant	Comment	
	1. Staff Costs	43,216.00		
	2. Travel Costs	11,700.00		
	3. Costs of Stay	24,120.00		
	4. Equipment Costs	69,395.75		
	5. Subcontracting Costs	7,078.88		
	6. Special Mobility Strand	38.616.00		
	<b>Total</b>	<b>194,126.63</b>		
Reported		Yes	Partially	No
	Financial excel table on the NatRisk platform filled-in	X		
	ITR, Time Sheets and Staff Convention forms completed	X		
	Supporting documents provided and uploaded to the NatRisk platform	X		

Location, date

Signature

Nis, 19 August 2018

